



TITLE: Truck Driver **EMPLOYMENT STATUS:** Part-time

SUPERVISOR: ReStore Manager

Darlington County Habitat for Humanity Hartsville ReStore

PURPOSE:

The truck driver will assist the ReStore managers in the day-to-day loading and unloading of donations at the Darlington County Habitat for Humanity Hartsville ReStore.

OVERALL RESPONSIBILITIES:

Drive box truck in Darlington County to home/businesses of donors. Load and unload donations.

SPECIFIC RESPONSIBILITIES:

- Greet and assist donors, volunteers, and customers in a friendly and courteous manner. • Assist donors as required to maintain orderly flow of items in store and outside yard.
- Other duties as assigned.

SKILLS AND QUALIFICATIONS:

- Self-motivated, reliable and enthusiastic. Integrity, credibility, commitment to Habitat for Humanity's mission. Enjoy working with people from diverse backgrounds.
- Creative self-starter with ability to work both independently and with other staff and volunteers.
- Excellent customer service skills.
- Ability to handle and defuse challenging situations with tact. Excellent communication and conflict resolution skills.

- Ability to operate box truck and material handling equipment including power fork lift, pallet jack, etc.
- Valid driver's license and 3 year clean driving record (a non-certified copy will be needed upon offer).
- Ability to lift 50+ pounds. Job could entail occasional bending, kneeling and reaching, often in awkward and tiring positions. Bulk of time in the Restore will be spent standing, walking, moving large donations on the sales floor.
- Ability to work in a team environment, strong interpersonal skills, detail oriented and can work in a fast-paced environment.

Part time hourly position 20 hours weekly. Must be able to work weekends and weekdays. Must have reliable transportation.

TO APPLY, PLEASE STOP BY THE OFFICE MONDAY – FRIDAY 10AM – 4PM.

NO ONLINE APPLICATIONS

PHONE (843) 383-8500 ADDRESS 120 W. Washington Street, Hartsville